

MINUTES
September 20, 2016
KENTUCKY CAPITAL DEVELOPMENT CORPORATION

The regular meeting of the Kentucky Capital Development Corporation was called to order at 12:03 p.m., September 20, 2016. Those present were Danny Willis, Chairman; Dave Weller, Vice Chairman; Rex Fowler, Treasurer; Dr. Mac Patrick; James Inman; Terri Bradshaw, Executive Director; Laura Ray Warren, Administrative Assistant; Huston Wells, Franklin County Judge Executive; Ann Northcutt, Franklin County Community Development/Grant Administrator; Bill May, Mayor; Tim Zisoff, City Manager; John Sower, City Commissioner and Carmen Inman, Executive Director of the Frankfort Area Chamber of Commerce.

The attendees were presented the minutes from the August meeting. A correction was made to the minutes: the motion to adjourn was made by Dave Weller, not James Inman. On a motion by Dr. Patrick and a second by Rex Fowler, the minutes of the regular meeting of August 17, 2016, with amendment, were unanimously approved.

MONTHLY BUSINESS

Rex Fowler presented the monthly invoices for September 2016 for a total of \$18,070.45. On a motion by James Inman and a second by Rex Fowler, the board voted unanimously to approve the September 2016 invoices for payment.

Mr. Fowler then presented the General Fund Monthly Financial Reports for August with receipts of \$194.14 and disbursements of \$15,946.17. The balance in the operating account at the end of August was \$309,185.20. Other financial reports included the Land Account with a balance of \$495,000.29, the County Revolving Loan Account with a balance of \$584,616.02 and the City Revolving Loan Account with a balance of \$249,979.04. On a motion by Dave Weller and a second by James Inman, the board voted unanimously to approve the August 2016 Financial Reports.

Ms. Bradshaw updated the Board concerning changes of with the current banks KCDC funds are held and interest earning. She stated that the Operating Account remains at Farmers Bank, the Land Account was moved to Independence Bank with \$300,000 in a 12 month CD that is earning 1.25% (previous account was earning .01%) and the remainder (\$195,007.29) is held in a MM Account (.40%), the County Revolving Fund remains at Whitaker Bank earning .15% and the City Revolving Fund remains at Community Trust and was moved into a 1 year CD at .7% that can be accessed without penalty after 7 days with 7 days notice.

In response to a question from Judge Wells, Ms. Bradshaw updated those present concerning allowed expenditures in the City and County Revolving Loan accounts, as well as the appropriate use of the Land Account funds.

OLD BUSINESS

Mr. Weller gave the Board an update on the By-Laws revision. The Board members comments and suggestions have been entered into the document and are ready for review by the Board. It was decided that there would be a meeting scheduled the week of October 10th for the executive board members to review and bring the suggestions to the full board at the October 18th meeting.

Ms. Bradshaw presented the updated YMCA Lease Termination and Conveyance Agreement and noted the added statement regarding responsibility of liens. Dave Weller moved to accept the document with the understanding that date of the document would reflect the current date, correction of the abbreviation of the agency to CCEIDA in the document and that the insertion of the appropriate addresses for both entities be included prior to the final signature. The motion was seconded by James Inman and was carried unanimously.

The Board agreed that staff should begin posting of the approved minutes and agenda to the News section of the KCDC web site. This will be of little, or no, cost to KCDC. However, when the website is updated, an area specific to board agendas and minutes will be added.

Ms. Bradshaw reported she attended the City Commission meeting on September 12th to ask for a reduction of the sewer tap on fees that are currently \$2,192. She requested a reduction of \$1,000. The Commission voted to reduce the tap on fee by \$1,192 to bring the total fee to \$1,000. The revision will have its first reading later in September with the 2nd reading in October.

Ms. Bradshaw gave an update on the success of the Industry Appreciation Luncheon held September 15th at the Frankfort Country Club.

Ms. Bradshaw informed the group that she had written a grant for training equipment with FCCTC and that it has been approved to advance to the 2nd stage of the application process.

NEW BUSINESS

Ms. Bradshaw informed the board of a proposal from the Frankfort Independent Schools for Wi-Fi kiosks to be placed in various locations to assist under-served neighborhoods in Frankfort. It was suggested by the City Attorney that the City of Frankfort could not give money directly to the school; however, they could give this money to KCDC who, in turn, could give it to the schools for economic development projects. There was little information about the actual projects. This presentation was strictly to inform the board that KCDC was being included in that conversation. More information will be presented at future board meetings as it becomes available.

Ms. Bradshaw stated that she had several conversations with the Department of Finance representatives concerning surplus state property and its uses. She noted that there was a difference of opinion between the local community and state representatives as to what was actual surplus. She will continue to have conversations with the Finance Cabinet concerning these properties.

Representatives of the city and county informed the body that they had listened to presentations concerning the EPAD program, an environmental incentive loan program for businesses. They are having staff continue to research that program and will present to the Commission and Fiscal Court to determine if there is further interest.

EXECUTIVE DIRECTORS REPORT

A detailed description of the Executive Directors activities was included in the board packets.

At 12:50 p.m., on a motion by Dave Weller and seconded by Rex Fowler, the board moved to closed session.

At 1:10 p.m., on a motion by Rex Fowler and seconded by Dave Weller, the board moved out of closed session.

With no further business, at 1:10 p.m., a motion was made by Dr. Patrick and a second from James Inman, with all in approval, to adjourn.